

Mandan Park District
Board Meeting Minutes
January 12, 2015

The Board of Park Commissioners duly met in regular session on Monday, November 10th, 2014 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioners Keller, Allan, and Hatzenbuhler.

President Arenz called the meeting to order at approximately 4:30 pm, CDT. President Arenz asked for approval of the minutes for December 8th, 2014 regular meeting. Motion was made by Vice President Knoll, seconded by Commissioner Allan, motion passes.

Unfinished Business # 1: Director Higlin presented the summary of equipment bids for golf/parks department. We received three bids; two from MTI Distributing and Davis Equipment.

	Golf	Parks
Budget:	\$150,000	\$150,000
Purchase:	<u>-\$138,621.31</u>	<u>\$137,081.72</u>
Remaining:	\$11,378.69	\$12,918.28

Director Higlin recommend for approval purchasing the equipment based on the staff recommendations in the amount of \$275,703.03. MTI Distributing in the amount of \$240,372.93 and Davis Equipment in the amount of \$35,330.10. In addition Director Higlin also recommends awarding Gate City Bank for financing at 3% interest for a 5 year term in the amount of \$300,000. Motion by Vice President Knoll and seconded by Commissioner Allan; motion passes.

Unfinished Business #2: Accounting Manager Delorme presented for approval 2014 budget amendments. Accounting Manager Delorme explained that NDCC 40-40-15 requires all expenditures in excess of appropriations made in the final budget. Total amount of amended expenditures is \$848,731.27. Large expenditures include the land purchase for the Family Wellness Center, Raging Rivers improvements, new cardio equipment at Raging Fitness, and reclassifying debt service payments for irrigation system. Accounting Manager Delorme explained that there is sufficient amount of revenue and that all of these items were approved by Park Board of Commissioner prior to spending. Motion by Commissioner Allan and seconded by Commissioner Hatzenbuhler to approve the budget amendments in the amount of \$848,731.27; motion passes.

New Business #1: Director Higlin reviewed the operating agreement with Dakota Star Gymnastics which requires them to annually update the Park Board of Commissioners.

The Park District currently provides the following to Dakota Star Gymanstics and their Director the following;

- Rent
- Pension
- Health Ins
- Life Insurance
- Med/SS/Unemployment

Amanda Lantz; Director of Dakota Star Gymnastics update the Commissioners on attendance numbers and thanked the board on including them in the proposed sales tax opportunity.

New Business #2: Golf Operations Manager Olson presented the 2014 Golf Report. In 2014 the district launched online tee times which had roughly 3,000 online tee times. With online social media increasing, we also had 28,000 visits to the golf section of the districts website. The golf rounds at Prairie West was 33,000 and Municipal were 25,600. Golf Superintendent Schultz presented our first full year of operating our new irrigation system at Prairie West GC. Compared to our old system, the district saved 26,000,000 million gallons of water while increased watering coverage by 20 acres. Golf Superintendent presented a summary of labor hours indicating where most of their time is spent maintaining the course.

New Business #3: Golf Operations Olson presented for approval the 2015 golf rates. The golf portfolio committee had met prior to the board meeting a recommended for approval as presented. The 2015 golf rates will be updated on the website and marketing will update our print material. Motion by Commissioner Hatzenbuhler and seconded by Vice President Knoll to approve the 2015 golf rates; motion passes.

New Business # 4: Accounting Manager Delorme requested approval for pledge of securities for Dakota Community Bank, Starion Financial, and Wells Fargo in accordance NDCC 21-04. Motion by Commissioner Keller and seconded by Commissioner Allan to approve the pledge of securities; motion passes.

Authorize payment of the monthly bills: A motion by Commissioner Keller, seconded by Commissioner Allan, motion passes.

Next upcoming regular meeting will be February 9th, 2014 at 4:30 pm at City Hall.

Motion to adjourn the meeting at approximately 5:25pm motion by Vice President Knoll, and seconded by Commissioner Allan.

Jason Arenz
President, Board of Park Commissioner

Cole Higlin
Clerk, Mandan Park District