

Mandan Park District  
Board of Minutes  
December 9, 2013

The Board of Park Commissioners duly met in regular session on Monday, December 9, 2013 at Mandan City Hall. Those present were President Arenz, Vice President Porter, Commissioners Keller, Knoll, Allan, and Legal Counsel Ruff.

President Arenz called the meeting to order at approximately 5:30pm, CDT. President Arenz asked for approval of the minutes for December 9 regular meeting; A motion was made by Commissioner Knoll, seconded by Commissioner Allan. A roll call was taken, all voting yes, motion passes.

**Public Hearing:** A Public hearing was held to discuss changing the start time of the monthly board meetings to 4:30pm. President Arenz asked two times if any one would like to appear before the board to speak during the public hearing. No one from the public came forward, public hearing was closed. Commissioner Keller motioned to move the start times to 4:30pm, seconded by Vice President Porter. Motion passes.

**Unfinished Business # 1:** Dave Frueh; Recreation Manager provided an update on the fast pitch fields with the Mandan School District. Construction will start in the spring of 2014, with both parties contributing \$50,000 to make necessary improvements to the ball field. A roll call was taken, all voting yes, motion passes.

**Unfinished Business # 2:** Director Higlin updated the board on the pending Green Space Ordinance. After 13 months waiting on the City of Bismarck to decide which option they preferred, the City of Mandan is ready to address the green space ordinance. Director Higlin met with City Commissioners and City Staff to discuss which option is able to be supported by the City of Mandan since Bismarck decided to special assess park improvements. It was decided to implement the following fees: \$250.00 per multi-unit, \$500.00 for single family, and \$1,000.00 for commercial. **A motion was made to support the fees and seconded. Motion passes.**

**Unfinished Business #3:** The board approved Pepsi as the exclusive beverage provider for the Park District. Pepsi submitted a contract for approval that had items listed in contract that Attorney Ruff advised not accepting. Items to be removed were Item "C" required sales of product based on cooler doors and "J" gave Pepsi first right of refusal after contract expires. Attorney Ruff explained his concerns and directed the Park Board of Commissioners to table the contract until items discussed are removed. President Arenz directed Director Higlin work with Pepsi representatives and bring it back to the January board meeting with recommended changes.

**New Business #1:** Dave Frueh; Recreation Manager presented the Commissioners recommendations to address Mandan Aquatic Center pool hours. Staff met with Commissioners Keller and Allan at a portfolio meeting to discuss the hours due to lack of numbers in the evening and staffing issues. Recreation Manager Frueh recommended closing one hour earlier Monday – Friday year round and closing on Sundays Memorial day to Labor Day.

**New Business #2:** Director Higlin introduced Laura; Vice President of Dakota Star Gymnastics. According to our operating agreement with Dakota Star, representatives are required to make a presentation annually in December.

**New Business # 3:** Mike Zerr; Park Superintendent requested approval to amend the 2014 budget to relocate the garage from Raging Rivers land purchase for the YMCA. Parks Department relocated two smaller buildings and a shelter themselves. To move the larger garage, requires special equipment, and recommending outsourcing the job to Weiss Moving Company in the amount of \$10,000 and additional \$5,000 for concrete. Motion by Commissioner Knoll, seconded by Commissioner Keller. Motion passes.

**New Business # 4:** Director Higlin presented the 2014-2015 Golf Operations Manager contract for Brad Olson. Director Higlin explained that Mr. Olson is a contracted employee but does receive full-time benefits as regular full-time employees. Director Higlin stated that Commissioner Porter was involved in the Portfolio meeting Consider for approval 2014-2015 Golf Operations Manager contract. Motion by Vice President Porter, seconded by Commissioner Allan. Motion passes.

**New Business #5:** Director Higlin presented 2013 Budget Amendments. NDCC requires by law that all expenditures exceeding budget amounts approved during the budget process be amended. Director Higlin provided brief explanations for larger overages, mostly were associated with YMCA land purchase, PWGC Irrigation renovation, and refinancing of special assessments. Motion by Commissioner Knoll, seconded by Commissioner Allan. Motion passes.

Staff Reports. – Reid Katzung reported on the Holiday Sale for Raging Rivers and also on All Seasons Arena. Dave Frueh reported on transitioning of taking care of the hockey and front desk. Brad Olson reported on Cross Country Skiing.

Commissioner Reports. – No reports.

Authorize payment of the monthly bills. A motion by Commissioner Keller, seconded by Commissioner Allan, motion passes.

## BILLS ADDED HERE

Payroll  
US Bank

Next upcoming regular meeting will be January 13, 2014 at 4:30 pm at City Hall.

A Motion to adjourn the meeting at approximately 6:10 pm was made by Commissioner Keller and seconded by Commissioner Allan.

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Jason Arenz  
President, Board of Park Commissioners

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Cole Higlin  
Clerk, Mandan Park District