

Mandan Park District
Board Meeting Minutes
December 8, 2014

The Board of Park Commissioners duly met in regular session on Monday, November 10th, 2014 at Mandan City Hall. Those present were President Arenz, Vice President Knoll, Commissioners Keller, Allan, and Hatzenbuhler.

President Arenz called the meeting to order at approximately 4:30 pm, CDT. President Arenz asked for approval of the minutes for November 10th, 2014 regular meeting. Motion was made by Vice President Knoll, seconded by Commissioner Hatzenbuhler, motion passes.

Unfinished Business # 1: Director Higlin updated the board on the status of the Mandan Baseball Club/Park District operating agreement. The Park District will be responsible for baseball ages 12 and under, including girls fast pitch. The Mandan Baseball Club will be responsible for operations of Babe Ruth, and Legion Baseball. In addition they will also schedule, order, and operate the concessions to generate matching funds for renovations of Memorial Ballpark. The Park District will continue to handle accounting duties and payroll for all levels of baseball and softball. We agreed to operate under these conditions for one year and re-evaluate next fall. The Baseball Club would like to unrestricted their original fund which currently sits at \$27,109. These funds will be part of the baseball fund and will be used for all baseball regardless of future operations agreements. The baseball club would like approval to allocate \$15,000 for paying off their debt in association with the starting up gaming. Motion by Commissioner Allan and seconded by Commissioner Keller to approve unrestricting the funds in the baseball fund and allocating \$15,000 to the pay off their debt with Starion Bank for gaming. Motion passes.

New Business #1: Director Higlin presented the Dacotah Centennial Park lease agreement with the Bismarck Mandan Stock Car Association. Director Higlin presented a five year lease agreement for \$26,000 annually with the same operating agreements as previous years. Motion Vice President Knoll and seconded by Commissioner Keller, motion passes.

New Business #2: Director Higlin requested permission to advertise for the 2015 capital outlay requests for the parks and golf department. Each department was allocated \$150,000 a piece for a total purchase/loan amount for \$300,000. We have established a reoccurring five year debt for maintenance equipment for many years. Bids will be received on Jan. 5, 2015 for review and presented at our January board meeting for final approval. Motion by Commissioner Keller and seconded by Vice President Knoll to advertise equipment bids; motion passes.

New Business #3: Director Higlin requested approval to hire JLG Architects for design services for renovating the restrooms at Eagles Park. Director Higlin would like to construct a multi-purpose building similar to the building that we constructed at the softball complex. Motion by Commissioner Allan and seconded by Commissioner Hatzenbuhler to hire JLG Architects for design services at Eagles Park; motion passes.

New Business #4: President Arenz reviewed the last year and a half of sales tax committee meeting with no changes of needs among Park District facilities. Rich Garmin from the Mandan Hockey Club reaffirmed to the Park Board of Commissioners that the hockey club will be responsible for \$1 million towards the construction of the new facility. Vice President Knoll motioned to request the City Commission to place a sales tax not less than \$15 million for a two sheet arena with space for gymnastics and if funding allows construct a football and track complex. Seconded by Commissioner Allan; motion passes.

Staff Reports: None

Commissioner Report: No Reports.

Authorize payment of the monthly bills: A motion by Commissioner Keller, seconded by Commissioner Allan, motion passes.

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Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 039449 AGENCY MABU	12/9/2014	\$325.00	web hosting for mandan parks
Paid Chk# 039450 MARK ANDRESEN	12/9/2014	\$138.39	baseball dugout supplies
Paid Chk# 039451 ASSOCIATED POOL BUILDERS	12/9/2014	\$129,699.44	rr improv-;lazy river sandblas
Paid Chk# 039452 BROWN AND SAENGER	12/9/2014	\$306.66	ad min folders
Paid Chk# 039453 BUTLER MACHINERY CO.	12/9/2014	\$390.76	service on air compressor
Paid Chk# 039454 CASTLE BRANCH INC	12/9/2014	\$490.00	BACKGROUND CHEKS
Paid Chk# 039455 CUSTER HEALTH UNIT	12/9/2014	\$75.00	2015 LICENSE RENEWAL
Paid Chk# 039456 D & E SUPPLY COMPANY	12/9/2014	\$199.95	WIPES
Paid Chk# 039457 DAKOTA FENCE	12/9/2014	\$8,000.00	MANDAN SKATEWAVE EQUIP
Paid Chk# 039458 DAKOTA REFRIGERATION	12/9/2014	\$356.50	REG LABOR CHRG
Paid Chk# 039459 DIRK PLUMBING & HEATING INC	12/9/2014	\$1,207.90	REPAIR FURNACE RR
Paid Chk# 039460 ELECTRO WATCHMAN INC	12/9/2014	\$340.50	KEY FOBS
Paid Chk# 039461 FIRESIDE OFFICE SOLUTIONS	12/9/2014	\$1,880.00	PAPERVISION CONTRACT
Paid Chk# 039462 GREAT PLAINS SECURITY	12/9/2014	\$240.00	DEC SECURITY SYSTEM
Paid Chk# 039463 I GEAR	12/9/2014	\$3,086.25	FITTED CAPS
Paid Chk# 039464 INDOOR SERVICES	12/9/2014	\$1,806.00	NOVEMBER 2014 CHARGE
Paid Chk# 039465 INFORMATION TECHNOLOGY	12/9/2014	\$7.70	user fees
Paid Chk# 039466 J & S SANITATION SERVICE	12/9/2014	\$170.00	NOVEMBER RENT
Paid Chk# 039467 KELSCH KELSCH RUFF & KRANDA	12/9/2014	\$100.00	legal fees
Paid Chk# 039468 LILLIS ELECTRIC INC	12/9/2014	\$1,044.50	fix wire at baseball diamond
Paid Chk# 039469 MANDAN HORSE & SADDLE	12/9/2014	\$2,500.00	matching grant-lights
Paid Chk# 039470 MANDAN PROGRESS	12/9/2014	\$3,000.00	mpo subsidy
Paid Chk# 039471 M-B COMPANIES INC	12/9/2014	\$325.84	SUPPLIES REFIL WAFER POLY
Paid Chk# 039472 MENARDS	12/9/2014	\$304.28	rebar snow fence charge
Paid Chk# 039473 NORTH DAKOTA INSURANCE	12/9/2014	\$308.67	addn for buildings policy 07/0
Paid Chk# 039474 NORTHERN TROPHY &	12/9/2014	\$576.00	shirts
Paid Chk# 039475 PURCHASE POWER	12/9/2014	\$1,000.00	prepaid postage
Paid Chk# 039476 SIGNS BY JAN	12/9/2014	\$35.00	change to front door sings
Paid Chk# 039477 SPIFFY BIFFS	12/9/2014	\$89.00	unit rentals
Paid Chk# 039478 UNIVERSAL ATHLETIC SERVICE	12/9/2014	\$98.73	team scout
Paid Chk# 039479 VANCO SERVICES, LLC	12/9/2014	\$77.75	november fees
	Total Checks	\$158,179.82	

12/5/14 PAYROLL \$35,551.98
12/19/14 PAYROLL \$38,874.32

US BANK \$11,120.07

Next upcoming regular meeting will be January 12th, 2014 at 4:30 pm at City Hall.

Motion to adjourn the meeting at approximately 5:25pm motion by Vice President Knoll, and seconded by Commissioner Allan.

Jason Arenz
President, Board of Park Commissioner

Cole Higlin
Clerk, Mandan Park District