

Mandan Park District
Board of Minutes
June 10, 2015

The Board of Park Commissioners duly met in special session on Monday June 10, 2015 at the Mandan Administrative Offices. Those present were President Arenz, Vice President Knoll, Commissioners Allan, Keller and Hatzenbuhler. Legal Counsel Arlen Ruff was present.

President Arenz called the meeting to order at approximately 11:30 am.

New Business #1: Consider for approval a request to advertise for architectural services. Director Higlin went over the process and the scope of the Request for Qualifications. A motion was made by Vice President Knoll and seconded by Commissioner Hatzenbuhler to approve the RFQ and to advertise for architectural services. Vice President Knoll, Commissioners McPherson, Allan and Hatzenbuhler voted yes and President Arenz voted no. Motion passes 4-1.

New Business #2: Consider for approval to advertise for Construction Manager at Risk (CMAR). Director Higlin went over the scope of services and submittal requirements for the CMAR. If bids come in higher than expected the CMAR can do the work themselves up to 5% of the project cost. This could save money on bids that are high. Two board members were recommended for the selection committee; President Arenz and Vice President Knoll were nominated and accepted to participate on the CMAR selection committee. Commissioners Allan, Hatzenbuhler and McPherson were recommended and accepted for the architect selection committee. Vice President Knoll recommended Mike Zerr be assigned to a committee and it was decided that he should be on the architect committee since Dustin Fleck was on the CMAR committee.

Legal Counsel addressed the board and advised that the motion should contain a statement that the board will not duplicate construction services or planning and design services and the actions are in our best interests. Motion was made by Commissioner Keller and seconded by Commissioner Allan. All commissioners voted yes. Motion passes.

New Business #3: Consider for approval the Reimbursement Resolution relating to the issuance of bonds and reimbursement of expenditures. Accounting Manager Delorme explained the resolution and that we were instructed to have this form filled out right away after the ballot passes by Scott Wegner-ASW Bond Law. Director Higlin stated it was authorization to the use of Park general funds for the project prior to receiving bond proceeds issued up to the maximum amount of \$22 million approved by the ballot measure. Motion was made by Vice President Knoll and seconded by Commissioner Hatzenbuhler to approve. All commissioners voted yes. Motion passes. President Arenz and Director Higlin signed the document.

President Arenz explained the possibility to go into Executive Session pursuant to NDCC 44-04-19.1 to discuss negotiating strategy and give instruction to administration regarding possible land acquisition. A motion was made by Vice President Knoll and seconded by Commissioner McPherson to go into Executive Session. All commissioners voted yes motion passes.

The board moved into Executive Session.

A motion was made by Commissioner McPherson and seconded by Commissioner Allan to come out of Executive Session. All commissioners voted yes and motion passes. President Arenz noted that land negotiation strategy was discussed in Executive Session. No motions were made in Executive Session. Commissioner Keller made the motion to make an offer on the 25 acres of land listed as Site #5 on our site map. Vice President Knoll seconded the motion. Commissioner Allan and McPherson voted yes. Vice President Knoll voted yes. President Arenz voted yes. Commissioner Hatzenbuhler voted no. Motion passes 4-1.

A Motion to adjourn the meeting at approximately 1:30 pm was made by Commissioner Allan and seconded by Commissioner Keller. All voted yes.

President, board of Park Commissioners

Clerk, Mandan Park District