

Mandan Park District  
Board Meeting Minutes  
March 14, 2016

The Board of Park Commissioners duly met in regular session on Monday, March 14th, 2016 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner McPherson, and Commissioner Hatzenbuhler.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for February 8, 2016 regular meeting. Motion was made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

**Public Communication:** Director Higlin introduced Jasmine, a 4<sup>th</sup> grade student from Lewis and Clark. She raised \$200 by selling cookies and lemonade and gave \$100 to the Mandan Park District and \$100 to her school to help pay for the vandalism at Eagles Park and Lewis and Clark. President Arenz presented to her a season pass for Raging Rivers. A season pass to Raging Rivers was given to her by President Arenz for helping the Mandan Park District.

**Unfinished Business:**

- Section 1.) Consider for approval refinancing Raging Rivers revenue bond. Director Higlin introduced Mike Manstrom with Dougherty & Company who is responsible for the refinancing of Raging Rivers. Mike Manstrom stated Dougherty did the initial 2009 bonds. Rates have come down so there is an opportunity to save by refunding the existing bonds with the proceeds of the new bonds. The old bonds remaining maturities had coupons from a 4.1% out to a 5.3 % in 2029. We are refunding those higher rates with interest rates on today's bonds starting at .85%, so it is under 1% going out to 2.60%, so it is significantly less than the existing higher rates. If the resolution is passed, we will lock up the interest rates, money will be in the Park Districts account by March 29, and payment will be due by May 1, 2016. The Park District would save approximately \$396,181 and we have reduced the maturity from 2029 to 2027. So it will be paid off 2 years sooner. President Arenz stated with the saving of \$300,000 we chose to keep our payments relatively the same as they were prior to this refinancing and pay it off sooner rather than keeping our amortization longer and lower payments. Motion was made by Commissioner McPherson, seconded by Vice President Knoll. Motion passes.

**New Business:**

- Section 1.) Consider for approval of 2016 district policies
  - a.) Parks Policy. No fireworks allowed on Mandan Park property has been added to the policies. Motion was made by Vice President Knoll, seconded by commissioner Hatzenbuhler. Motion passes.
- Section 2.) Approval to solicit for Human Resource Generalist services. This individual would not be a full time or part time employee for the Mandan Park District; he/she would be an independent contractor. Motion was made by Commissioner McPherson, seconded by Commissioner Hatzenbuhler. Motion passes.

- Section 3.) Commissioner Reports
  - Director Higlin stated that March 24<sup>th</sup> is the bid opening for the Sports Complex at NW contracting's office. A special meeting will have to be held to approve the bids and bid package 1. Also a meeting will be held tomorrow morning and tomorrow afternoon with the high school administration and coaches. The vendors are flying in for both turf and track vendors. We have two different representatives for track and two representatives for turf to come in and educate the coaches and the administration along with staff from the park district on the selection and different types of option because there are many different layers and levels associated with each one. And try to get a better understanding so when we do open bid package 2 we can make a sound decision based on the turf and track material. Attorney Ruff stated that the purchase agreement for the land is in place, we have an addendum to extend the closing. There is a draft of a development agreement for the adjoining property and our property for services that we are going to be using; there is a draft of that that's been put together by attorney Sean Smith. It is almost complete, only a few minor changes to it. Closing is set for April 8<sup>th</sup>.
  - Kara Haff, Raging Rivers/Aquatics manager stated that Raging Rivers is about 90 days out from opening that is set for May 31<sup>st</sup>. Over 700 passes have been sold. Compared to 988 last year. There will be one more Easter push at the \$110 level then they will go up to \$140 for the season.
  - Mike Zerr, parks manager stated that about half the concrete has been removed from the tennis courts, half to go yet.
  - Dave Frueh, Recreation manager stated this is the last week of ice for the All Seasons Arena. Then that area will be open for other practices.
  - Brad Olson, golfing manager state the golf course opened Saturday.
  - Director Higlin stated that there will be a camera system at Eagles Park.

Authorization of payment of the monthly bills. Motion made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

**MANDAN PARK DISTRICT**

03/30/16 11:25 AM

**\*Check Summary Register©**

**March 2016**

Name	Check Date	Check Amt	
<b>11000 STARION FINANCIAL</b>			
Paid Chk# 040324	PETTY CASH	3/15/2016	\$1,800.00 START UP CASH PW & MUNI
Paid Chk# 040333	AGENCY MABU	3/15/2016	\$81.25
Paid Chk# 040334	BROWN AND SAENGER	3/15/2016	\$134.45 PAPER
Paid Chk# 040335	BSN SPORTS	3/15/2016	\$1,193.77 YTH PANTS
Paid Chk# 040336	CORPORATE CLEAN, LLC	3/15/2016	\$1,700.00 RF MONTHLY CLEANING BILL
Paid Chk# 040337	DEX MEDIA EAST LLC	3/15/2016	\$325.58 PW ADVERTISING
Paid Chk# 040338	DICKINSON MUSTANG BASEBALL	3/15/2016	\$450.00 TOURNAMENT ENTRY FEES
Paid Chk# 040339	NAOMI ERDAHL	3/15/2016	\$20.66 mileage
Paid Chk# 040340	FARGO BABE RUTH LEAGUE INC	3/15/2016	\$600.00 bsb tournament
Paid Chk# 040341	GRAND FORKS AREA BASEBALL	3/15/2016	\$250.00 bsb tournament
Paid Chk# 040342	HEWLETT-PACKARD COMPANY	3/15/2016	\$8,800.84 server charge
Paid Chk# 040343	ISAACSON, TRACI	3/15/2016	\$105.00 REFUND FOR RF CHARGE
Paid Chk# 040344	JLG ARCHITECTS	3/15/2016	\$205,943.30 14031 MPD MANDAN SPORTS COMPLE

Paid Chk# 040345	KELSCH KELSCH RUFF&KRANDA	3/15/2016	\$1,196.50	MONTHLY ATTORNEY BILLING
Paid Chk# 040346	KK BOLD	3/15/2016	\$415.00	website
Paid Chk# 040347	MAGIC CITY YOUTH BASEBALL	3/15/2016	\$900.00	bsb tourny
Paid Chk# 040348	MANDAN PROGRESS	3/15/2016	\$45.00	2016 annual dinner
Paid Chk# 040349	MUNICIPAL GOVERNMENT	3/15/2016	\$90.00	march madness banyon training
Paid Chk# 040350	national recreation & park	3/15/2016	\$165.00	annual nrpa membership
Paid Chk# 040351	NORTH DAKOTA LIVING	3/15/2016	\$600.00	2016 visitor gude
Paid Chk# 040352	ND PERS	3/15/2016	\$80.00	PREP program
Paid Chk# 040353	NDACO RESOURCES GROUP	3/15/2016	\$953.33	equipment server
Paid Chk# 040354	NIHCA	3/15/2016	\$399.00	annual mem investment
Paid Chk# 040355	NORTHERN TROPHY &	3/15/2016	\$617.25	yth basektball shirts
Paid Chk# 040356	PURCHASE POWER	3/15/2016	\$520.99	postage
Paid Chk# 040357	PUSH PEDAL PULL	3/15/2016	\$410.41	service call
Paid Chk# 040358	RED TRAIL PTO	3/15/2016	\$90.00	reimbursement for ice rent
Paid Chk# 040359	NICOLE SCHERR	3/15/2016	\$56.10	mileage
Paid Chk# 040360	VANCO SERVICES, LLC	3/15/2016	\$30.75	monthly program fee
Paid Chk# 040361	WASHINGTON NATIONAL INS CO	3/15/2016	\$14.60	monthly billing
Paid Chk# 040362	WORKFORCE SAFETY AND	3/15/2016	\$17,576.13	annual premium
	<b>Total Checks</b>		<b>\$245,564.91</b>	

US BANK \$ 22,517.38

3/11/16 Payroll \$ 45,517.59

3/28/16 Payroll \$ 47,239.49

Next upcoming regular meeting will be April 11th at 5:30 pm at City Hall.  
 Motion to adjourn the meeting at approximately 5:53pm. Motion made by Commissioner Hatzenbuhler, seconded by Commissioner McPherson.

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 Cole Higlin  
 Clerk, Mandan Park District

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 Jason Arenz  
 President, Board of Park Commissioner