

Mandan Park District
Board Meeting Minutes
February 13, 2017

The Board of Park Commissioners duly met in regular session on Monday, February 13, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Hatzenbuhler, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the January 9, 2016 regular meeting. Motion was made by Vice President Knoll, seconded Commissioner Hatzenbuhler. Motion passes.

New Business:

1. Consider for approval Slide the City for 2017. Kelly Churchill, Marketing asked for approval for the 3rd annual Slide the City event for August 26, 2017 from 4:00am-11:00pm. In 2015 there were over 3,000 sliders and 1,000 spectators and in 2016 there were 2,700 sliders and 800 spectators. A contract was made with Slide the City for them to seek sponsorships and more volunteers. Ticket prices and times would mimic the first year. The revenue for each year was around \$8,000. Motion was made by Commissioner McPherson, seconded by Commissioner Hatzenbuhler. Motion passes.
2. Consider for approval Dakota Star Gymnastics lease agreement at the Starion Sports Complex. Commissioner Meschke requested the lease to be for a term of 1 year, commencing on September 1, 2017 and terminating on August 31, 2018 or December 31, 2018. Changes to the lease agreement, if needed, can be made in 2019.
3. Matching Grant Requests. Director Higlin stated six grants were received this year. Mandan Soccer Club, Mandan Horse & Saddle Club, Mandan Soccer Booster Club, Lewis & Clark PTO, Mandan Baseball Club, and BMSCA. The Committee is recommending funding Lewis & Clark PTO-\$5,000, Mandan Baseball Club-\$3,000 and the Mandan Soccer Booster Club-\$2,000. With a grand total of \$10,000. Motion was made by Vice President Knoll, seconded by Commissioner Meschke. Motion passes.
4. Consider for approval renovating Raging Fitness space. Director Higlin stated we need a large conference room, storage, and two or three office spaces. Carpentry work will be done in house by the Park Department staff; excluding electrical, mechanical, mud/tape/texturing, paint and carpet. Renovation of Raging Fitness into a conference and office space would not exceed \$20,000. Motion was made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.
5. Approve pledge of securities. Heide Delorme, Accounting Manager stated that The Mandan Park District Commissioners are required semiannually to approve pledges and securities. Financial institutions must pledge securities for all public deposits at a ratio of \$1.10 for every \$1.00 above the FDIC coverage amount. Motion was made by Vice President Knoll to approve the pledge of securities, seconded by Commissioner McPherson. Motion passes.
6. 2016 budget amendments. Heide Delorme stated that the Mandan Park District had projected a year to date loss of \$200,000 but the actual year to date gain was \$375,000. The actual 2016 Revenue is \$300,000 over budget, and the actual 2016 expense is \$285,000 under budget. Motion was made by Vice President Knoll to approve the 2016 expense amendments in the amount of \$234,962, seconded by Commissioner McPherson. Motion passes.
7. Discussion on proposed 5th St vacation for public works expansion. Director Higlin explained that the City of Mandan Public Works Department is currently looking to expand their property to accommodate future growth. The City of Mandan is rerouting 5th Street to provide access to diamonds. The public

meeting is scheduled for February 21st and if we propose to not support vacating the street a commissioner or another staff member would need to attend to represent the Park District.

Heide Delorme, Accounting Manager gave an update on the Bond/Sales tax. \$1.7 million was collected for 2016. The minimum bond payment is \$1.12 million per year so we ended the year significantly higher. The bonds are scheduled to be paid off in 2041 if we were to make the minimum payments. Based on the current collection, we would have all 3 bonds paid off in early 2036 with the interest savings of approximately \$3 million.

Authorization of payment of the monthly bills. Motion was made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

MANDAN PARK DISTRICT

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*Check Summary Register©February 2017

Name	Check Date	Check Amt
11000 STARION FINANCIAL		
Paid Chk# 040880	ADVANCED BUSINESS METHOD 2/14/2017	\$1,795.95 2017 COPIER MAINT
Paid Chk# 040881	BACKGROUND INVESTIGATION 2/14/2017	\$16.95 BACKGROUND CHECKS
Paid Chk# 040882	BANYON DATA SYSTEMS INC 2/14/2017	\$1,295.00 SUBITUP MAINT 2017
Paid Chk# 040883	BIG HILL SERVICES LTD 2/14/2017	\$5,000.00 DEPOSIT OF 2017 OLYMPIA MILLEN
Paid Chk# 040884	BIS-MAN CONVENTION AND 2/14/2017	\$200.00 CVB MEMBERSHIP
Paid Chk# 040885	BROWN AND SAENGER 2/14/2017	\$161.10 WALL CALENDAR
Paid Chk# 040886	C S DOORS INC 2/14/2017	\$477.61 GARAGE DOOR REPAIR
Paid Chk# 040887	CITY OF MANDAN 2/14/2017	\$3,000.00 2017 DSG RENT
Paid Chk# 040888	CORPORATE CLEAN, LLC 2/14/2017	\$1,700.00 CLEANING
Paid Chk# 040889	DAKOTA PLAYGROUND 2/14/2017	\$43,200.00 JOCKEY SCOREBOARDS
Paid Chk# 040890	DAKOTA REFRIGERATION 2/14/2017	\$14,162.20 ASA FIX COMPRESSOR
Paid Chk# 040891	DAKOTA SCREEN ARTS INC 2/14/2017	\$360.00 STAFF SHIRTS/COAT
Paid Chk# 040892	GREAT PLAINS SECURITY 2/14/2017	\$733.50 SECURITY SYSTEM REPAIRS
Paid Chk# 040893	GUTHMILLER & SON DIRTWORKS 2/14/2017	\$16,500.00 SITE WORK HOLE 14
Paid Chk# 040894	JLG ARCHITECTS 2/14/2017	\$27,905.50 CONSULTING FEES SPORT COMPLEX
Paid Chk# 040895	JOHS, CASEY 2/14/2017	\$33.66 MILEAGE
Paid Chk# 040896	KELSCH KELSCH RUFF&KRANDA 2/14/2017	\$535.00
Paid Chk# 040897	MANDAN POLICE DEPARTMENT 2/14/2017	\$90.00 PW PRO- ANNUAL MONITORING FEE
Paid Chk# 040898	MANDAN PROGRESS 2/14/2017	\$80.00 2017 annual dinner
Paid Chk# 040899	MANDAN PUBLIC SCHOOLS 2/14/2017	\$73,843.66 2017 dehumidifier pmt
Paid Chk# 040900	MANDAN SPECIAL OLYMPICS 2/14/2017	\$200.00 OFFICIAL FEES
Paid Chk# 040901	MORTON COUNTY TREASURER 2/14/2017	\$5,005.51 #65-5627000 MIN PMT DUE
Paid Chk# 040902	MTI DISTRIBUTING INC 2/14/2017	\$61,107.00 MOWER-SHIPED 1/25/17
Paid Chk# 040903	NORTH DAKOTA LEAGUE OF 2/14/2017	\$568.00 2017 MEMBERSHIP DUES
Paid Chk# 040904	ND RECREATION & PARK ASSOC 2/14/2017	\$440.00 2017 CPSI COURSE
Paid Chk# 040905	NDACO RESOURCES GROUP 2/14/2017	\$4,219.36 monthly billing-feb
Paid Chk# 040906	NORTHERN TROPHY & 2/14/2017	\$1,166.94 SHIRTS AND TROPHIES
Paid Chk# 040907	NORTHWEST CONTRACTING 2/14/2017	\$1,604,577.21 MASONRY,ICE RINK,MECHANICAL,RO
Paid Chk# 040908	PURCHASE POWER 2/14/2017	\$260.02 ADDED POSTAGE
Paid Chk# 040909	PITNEY BOWES 2/14/2017	\$61.19 INK CARTRIDGE
Paid Chk# 040910	R K ELECTRIC 2/14/2017	\$295.00 ENTRANCE LIGHTING REPAIR
Paid Chk# 040911	NICOLE SCHERR 2/14/2017	\$159.63 MILEAGE
Paid Chk# 040912	GARRETT SCHULTZ 2/14/2017	\$110.50 MEALS
Paid Chk# 040913	ST. ALEXIUS MEDICAL CENTER 2/14/2017	\$250.00 EAP 4TH QUARTER
Paid Chk# 040914	STARION INSURANCE 2/14/2017	\$31.00 NDIRF
Paid Chk# 040915	STEINS INC 2/14/2017	\$39.47 RR FITNESS CAN LINERS
Paid Chk# 040916	VANCO SERVICES, LLC 2/14/2017	\$11.50 PROGRAM FEES
Paid Chk# 040917	VERMONT SYSTEMS INC 2/14/2017	\$8,693.74 ANNUAL VSI
Paid Chk# 040918	WARRENS LOCKS AND KEYS 2/14/2017	\$4.79 SPARE KEYS
Paid Chk# 040919	WORKFORCE SAFETY AND 2/14/2017	\$8,794.13 ANNUAL PAYMENT
Paid Chk# 603653	STARION BANK 2/14/2017	\$204,644.31 WELLNESS CTR LAND LOAN PMT
Total Checks		\$2,091,729.43
US Bank		\$16,299.52
2/10/17 Payroll		\$42,488.96
2/17/17 Payroll		\$39,815.81

Future meeting dates:

February 13, 2017-Southside Master Plan, 6:30pm at City Hall.

March 13, 2017-Board meeting, 5:30pm at City Hall

Motion to adjourn the meeting was at approximately 6:30pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner