

Mandan Park District
Board Meeting Minutes
July 12, 2021

The Board of Park Commissioners duly met in special session on Monday, July 12, 2021, at City Hall, 205 2nd Ave NW in the Bosch Froelich room.

Attendees:

Park Commissioners: President Wade Meschke, VP Jason Arenz, Commissioners Chad Hatzenbuhler, Miles Mehlhoff and Jen Froehlich.

Park District Staff present: Cole Higlin, Dustin Fleck, and Teri Welch

Legal Council: Arlen Ruff

President Meschke called the meeting to order at approximately 5:30pm, CDT.

Public Communication: No one appeared.

Minutes: Motion by Commissioner Arenz and seconded by Commissioner Hatzenbuhler to approve the June 14, 2021 regular meeting minutes. Motion passes 5-0.

Item #1: Mike Manstrom from Colliers Securities LLC presented the refinancing of the 2016 Raging Rivers Revenue Bond. The refinance is reducing the term from six years to four years with a net interest cost of 1.14% with a cash savings of \$39,000. The annual obligation will increase our payment to \$250,000 from our current payment of \$175,000. Currently we have \$500,000 in our cash reserves that can absorb any unforeseen shortfalls if operations can not support the new payment. Commissioner Arenz stated that Director Higlin and I had a conference call with Mr. Manstrom and feels comfortable with the proposal. Motion by Commissioner Arenz to approve the refinancing of the Raging Rivers Revenue Bond in the amount of \$995,000 for a four year term with annual payment estimated at \$250,000. Seconded by Commissioner Froehlich; motion passes 5-0.

Item #2: Steve Burian from Burian & Associates presented a summary of our water intake needs to address our water shortage at baseball/softball complex. The study researched water levels in the Heart River south of the softball complex and also south of Legion Park. Burian & Associates presented three options; 1. Convert to city water which is very expensive but will provide quality water and pressure. Dustin Fleck estimated that the cost would be \$9,000 a month for six months depending on rain and or drought years. Option 2: continue to use your existing wells and acid wash them every 2-3 yrs at an expense of \$10,000 for each well. Currently you have four wells and they are under performing due to the high level of iron and lack of pressure from the ground water. The third option is to pull water directly from the Heart River which has a much better water quality and we can provide you enough water pressure during design. Burian & Associates looked at two potential sites for a proposed intake. It was determined that the depth south of the ball diamonds was only at 1.5' which isn't recommended, even though it is the shorted route the history of water levels at this area is inadequate. Burian & Associates recommends is to use the spot where the research center also has a intake which is south of Legion Park. This location has on average 4'-8' of depth which is adequate for your needs. Its recommend that an intake at this site and transfer the water through Municipal GC and run it along 7th Street on Park District property to Faris Field and the baseball/softball complex. Burian & Associates assessed water needs for Municipal GC as currently their intake isn't able to keep up during drought years and we could design the system to accommodate their needs in the future or make it part of this project. Discussion on whether it is cost effective to expand the current pond for a larger capacity and then irrigate Municipal GC and the baseball softball complex is an option. We need to complete the cost analysis and compare if there are any synergies between a direct feed or a combined option using existing golf course pumps or combining pumps so they can operate together. Director Higlin asked the process for applying for a permit and the timeline. Mr. Burian stated that the fee is \$30,000 to review the design and could take up to 3-5 months to be reviewed and approved. One option would be to design the intake and the crossing of the dike system and submit that portion to the Corp of Engineers for approval, then we could design the remaining sections on the dry side of the dike until we get approval to proceed. No action was taken until we receive cost estimates for the overall project.

Item # 3: Director Higlin presented the one-year agreement with the University of Mary for the use of the Starion Sports Complex. There are two changes to the agreement; one is the increase in ice rent, and it is only a one-year agreement. The ice rent increased to \$100/hr from \$95 and the one-year agreement is to make sure we can address any locker room expansion into future contracts. Motion by Commissioner Arenz and seconded by Commissioner Hatzenbuhler to approve the University of Mary facility as presented. Motion passes 5-0.

Item # 4: Director Higlin presented a proposal from Bartlett & West to update our southside master plan for Faris Field and the ball diamonds. The board felt that cost to update the study seemed too high and decided to not accept the proposal.

Authorization of payment of the monthly bills. Motion by Commissioner Mehlhoff and seconded by Commissioner Arenz, Motion passes 5-0.

MANDAN PARK DISTRICT
***Check Summary Register**

43771	AGASSIZ	7/13/2021	\$550.00	FERTILIZER-SSC
43772	ALYEA, CODY	7/13/2021	\$24.48	JUNE CELL PHONE REIMBURSEMENT-
43773	AMERICAN WELDING	7/13/2021	\$238.95	TANK LEASE/FILL- PW
43774	AVI SYSTEMS	7/13/2021	\$251.88	FIRE ALARM PANEL REPAIR - SSC
43775	BARTH, DALE	7/13/2021	\$34.56	JUNE CELL PHONE REIMBURSEMENT-
43776	BURIAN & ASSOCIATES LLC	7/13/2021	\$8,285.25	WATER SUPPLY WELL ANALYSIS PHASE
43777	CITY OF MANDAN	7/13/2021	\$2,172.98	WATER USAGE- SOFTBALL COMPLEX
43778	CLASSY CAKES	7/13/2021	\$1,716.00	EDIBLE COOKIE DOUGH- RR
43779	CS DOORS INC	7/13/2021	\$700.59	BROKEN SPRING- SSC
43780	D & E SUPPLY COMPANY	7/13/2021	\$268.73	SOAP, TISSUE, TOWELS- PW
43781	DAKOTA AWARDS	7/13/2021	\$15.00	LIVING TREE LEAF - MARKETING
43782	DAKOTA FIRE STATION	7/13/2021	\$889.70	ANNUAL FIRE INSPECTION-DCP
43783	DAKOTA STAR GYMNASTICS	7/13/2021	\$478.64	REIMBURSE AMANDA'S JUNE HEALTH
43784	DEUCES WILD SEPTIC	7/13/2021	\$300.00	SOUTH SOFTBALL SEPTIC PUMP
43785	DIRK PLUMBING & HEATING INC	7/13/2021	\$1,962.67	LAZY RIVER BOILER REPAIR-RR
43786	EAST SIDE JERSEY DAIRY INC.	7/13/2021	\$1,410.10	MILK- SUMMER MAC
43787	ELECTRIC SYSTEMS INC	7/13/2021	\$2,205.70	NEW WIRING BASEBALL- PARKS
43788	FRUEH, DAVE	7/13/2021	\$73.92	JUNE MILEAGE REIMBURSEMENT-REC
43789	GREAT PLAINS SECURITY	7/13/2021	\$430.00	SERVICE AND WIRELESS DOOR CONTACT-
43790	HAGA KOMMER CPAS	7/13/2021	\$13,750.00	2020 FINANCIAL AUDIT
43791	HAWKINS INC	7/13/2021	\$5,032.12	POOL CHEMICALS- RR
43792	HUBBARD FEEDS	7/13/2021	\$3,335.44	FERTILIZER-PARKS
43793	JOHS, CASEY	7/13/2021	\$98.00	JUNE MILEAGE REIMBURSEMENT-REC
43794	LILLIS ELECTRIC INC	7/13/2021	\$85.00	ICE MACHINE REPAIR-PW
43795	MANDAN KIWANIS	7/13/2021	\$400.00	TEAM SPONSOR KIWANIS GOLF TOURNEY
43796	MANN SIGNS INC	7/13/2021	\$321.00	LOGOS FOR BALL PARK SIGNS
43797	MINNESOTA VALLEY TESTING	7/13/2021	\$60.00	WELL TESTING-PARKS
43798	NEUBERGER, TERRY	7/13/2021	\$400.00	JUNE CLEANING ADMIN OFFICE
43799	NORTHERN TROPHY &	7/13/2021	\$7,276.75	SHIRTS-RR
43800	NRG TECHNOLOGY SERVICES	7/13/2021	\$2,797.83	COMPUTER SWITCH-PW
43801	PIONEER ATHLETICS	7/13/2021	\$2,590.00	BALLFIELD CHALK-PARKS
43802	R K ELECTRIC	7/13/2021	\$170.96	SERVICE WAVE PROJECTOR-RR
43803	RED RIVER REFRIGERATION	7/13/2021	\$215.00	MONTHLY AMMONIA MAINTENANCE-SSC
43804	NICOLE SCHERR	7/13/2021	\$80.32	JUNE MILEAGE REIMBURSEMENT-SMAC
43805	SPIFFY BIFFS	7/13/2021	\$1,421.00	PORTABLE TOILET-HA KAUTZMANN
43806	STARION INSURANCE	7/13/2021	\$40,480.00	ANNUAL PROPERTY INSURANCE-ADMIN
43807	STRATA CORPORATION	7/13/2021	\$541.25	KAUTZMANN CONCRETE- PARKS
43808	THOMAS, KELLY	7/13/2021	\$50.00	JUNE CELL PHONE REIMBURSEMENT-ADMIN
43809	US FOOD SERVICES INC	7/13/2021	\$22,298.69	CONCESSIONS SUPPLIES-RR
43810	WATSON, TYRA	7/13/2021	\$100.00	APRIL CELL PHONE REIMBURSEMENT-RR
43811	WESTERENG, JOHN	7/13/2021	\$38.90	MAY CELL PHONE REIMBURSEMENT-MM
43812	WINFIELD SOLUTIONS LLC	7/13/2021	\$167.29	FERTILIZER- PW
Total Checks			\$123,718.70	
US Bank Credit Cards			\$37,403.91	
7/9/21 Payroll			\$126,140.13	
7/23/21 Payroll			\$119,759.79	

Motion to adjourn the meeting was at approximately 6:08pm. Motion made by Commissioner Froehlich and seconded by Commissioner Mehlhoff; Motion passes 5-0.

Cole Higlin

Cole Higlin (Aug 11, 2021 10:07 CDT)

Cole Higlin
 Clerk, Mandan Park District



Wade Meschke
 President, Board of Park Commissioner









July 12 2021 minutes

Final Audit Report

2021-08-11

Created:	2021-08-11
By:	Kelly Churchill (kchurchill@mandanparks.com)
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