

Mandan Park District
Board Meeting Minutes
June 12, 2017

The Board of Park Commissioners duly met in regular session on Monday, June 12, 2017 at Ed "Bosch" Froehlich Meeting Room, City Hall. Those present were President Arenz, Vice President Knoll, Commissioner Hatzenbuhler, Commissioner Meschke and Commissioner McPherson.

President Arenz called the meeting to order at approximately 5:30 pm, CDT. President Arenz asked for approval of the minutes for the May 8, 2017 regular meeting. Motion was made Commissioner McPherson, seconded by Commissioner Knoll. Motion passes.

Unfinished Business:

1. Memorial Ballpark Renovation. Director Higlin stated that proposals were due June 9th at 10:30am. Two proposals were received. KLJ and Sambatek. Interview will be the week of June 19th.
2. Starion Sports Complex. Director Higlin stated synthetic grass is being installed this week. The letters, numbers and logos are going to be sewn on the turf. There is about 3 feet of sand base on the track and hopefully get paved within a week or two. The final completion of the track is mid-August. The grandstands should be completed the middle of next week. The press box will take about 3 weeks. The practice rinks are about 80% painted. There is about 90 days' worth of work that needs to be completed. The locker room won't be done on time for any of the 2017 football games.
3. All Seasons Arena. Director Higlin stated that the bids are being advertised. Bid opening is June 29th.

New Business:

1. Mahlum Goodhart 2016 Audit Presentation. Lynnell Rude from Mahlum Goodhart stated a clean opinion was issued on the financial statements. There were no noncompliant issues to report. Total assets of the park district including Raging Rivers is \$26,988,000 at the end of 2016, total liability if \$4,814,000 and deferred revenue is \$1,386,000. Which is a net position of \$20,787,000. Under statement of activities, the total increase for the government in net position is 6.8 million dollars and the business type activities increased \$135,000. Total sales tax from the city in 2016 was 5,709,000 to aid in the construction of the Starion Sports Complex. Net assets for the year increased \$7,278,982, which includes the construction in progress for the Starion Sports Complex. The total overall increase in general fund balances is \$347,298. Motion was made by Commissioner Meschke, seconded by Commissioner Hatzenbuhler. Motion passes.
2. Approve pledge of securities. Heide Delorme, Accounting manager stated that the Mandan Park District Commissioners are required semiannually to approve pledges and securities. Except for the bank of North Dakota. Motion was made to approve the pledge of securities reports from Starion Financial, Dakota Community Bank and BNC by Vice President Knoll, seconded by Commissioner Meschke. Motion passes.

Commissioner/Staff Reports

- Heide Delorme, accounting manager stated that they were going through the portfolio meetings this week. The annual retreat will be July 24. The first reading of the budget will be August 23rd. and the final reading will be September 11th. The sales tax is about 10% above last year. Last year it was about 1.7 million in collections and the minimum payment 1.1 million and any additional goes to principles.

Authorization of payment of the monthly bills. Motion was made by Vice President Knoll, seconded by Commissioner McPherson. Motion passes.

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June 2017

Name	Check Date	Check Amt	
11000 STARION FINANCIAL			
Paid Chk# 041084	ABRASIVES INC	6/13/2017	\$2,532.29 SAND
Paid Chk# 041085	ADUDELLE, MATTHEW	6/13/2017	\$25.00 REIMBURSE PLAYER FEE COED VB
Paid Chk# 041086	ADVANCED MECHANICAL	6/13/2017	\$390.00 ICE MACHINE SERVICE
Paid Chk# 041087	AGASSIZ	6/13/2017	\$105.00 GRASS SEED
Paid Chk# 041088	BARTLETT & WEST	6/13/2017	\$5,100.00 SOUTHSIDE MASTER PLAN
Paid Chk# 041089	BISMARCK PARKS AND	6/13/2017	\$3,360.00 DIAMOND DRY
Paid Chk# 041090	BROWN AND SAENGER	6/13/2017	\$293.85 PAPER
Paid Chk# 041091	BSN SPORTS	6/13/2017	\$11,892.56 PANTS
Paid Chk# 041092	BURNS, MICHELLE	6/13/2017	\$11.04 MILK PURCHASE
Paid Chk# 041093	CENTURY LINK	6/13/2017	\$123.03 PHONE BILL
Paid Chk# 041094	CORPORATE CLEAN, LLC	6/13/2017	\$300.00 CLEANING SERVICES
Paid Chk# 041095	DAKOTA FIRE STATION	6/13/2017	\$660.30 INSPECTION
Paid Chk# 041096	DAKOTA SCREEN ARTS INC	6/13/2017	\$1,648.00 CAPS
Paid Chk# 041097	DEAN FOODS NORTH CENTRAL	6/13/2017	\$754.74 milk
Paid Chk# 041098	DIRK PLUMBING & HEATING INC	6/13/2017	\$503.79 MUNI VENT FIX
Paid Chk# 041099	DRYWALL SERVICES	6/13/2017	\$2,700.00 RR BUILDING DRY WALL
Paid Chk# 041100	ENVIRONMENTAL ABATEMENT	6/13/2017	\$100.00 refind sand coed vb
Paid Chk# 041101	FARGO BABE RUTH LEAGUE INC	6/13/2017	\$150.00 STATE 9 YEAR OLD TOURN
Paid Chk# 041102	FRIEDS FLOORING INC	6/13/2017	\$6,958.00 WORK AT RAGING RIVERS
Paid Chk# 041103	GRAND FORKS PARK DISTRICT	6/13/2017	\$150.00 STATE 12 YEAR OLD BSB TOURNY
Paid Chk# 041104	GREAT PLAINS SECURITY	6/13/2017	\$460.00 MONTHLY MONITORING
Paid Chk# 041105	HAALAND, TY	6/13/2017	\$150.00 REIUMBURSEMENT FOR PLAYER FEED
Paid Chk# 041106	HAWKINS INC	6/13/2017	\$4,990.50 RR CHEMICAL
Paid Chk# 041107	ICON ARCHITECTURAL GROUP	6/13/2017	\$19,855.08 ASA RENO
Paid Chk# 041108	J.T. FIRE, LLC	6/13/2017	\$118.00 fire suppression sstem heat li
Paid Chk# 041109	JLG ARCHITECTS	6/13/2017	\$15,199.29 SPROTS COMPLEX AMOUNT DUE
Paid Chk# 041110	KELSCH KELSCH RUFF & KRANDA	6/13/2017	\$884.50
Paid Chk# 041111	KIWANIS CLUB	6/13/2017	\$0.00 MANDAN MAYRO PRAYER BREAKFAST
Paid Chk# 041112	LEVI, CINDY	6/13/2017	\$1,250.00 HR SERVICES-2/1-4/30/17
Paid Chk# 041113	LOWER HEART WATER	6/13/2017	\$3,800.00 LAND RENT
Paid Chk# 041114	MANDAN BASEBALL CLUB	6/13/2017	\$2,692.50 50% OF GRANT THAT WAS AWARDED
Paid Chk# 041115	MANDAN PUBLIC SCHOOLS	6/13/2017	\$60.00 BULLETIN FOR SUMMER ACTIVITIES
Paid Chk# 041116	MATHISON COMPANY	6/13/2017	\$72.75 CONFERENCE ROOM PHOTOES
Paid Chk# 041117	MIDWEST DOORS	6/13/2017	\$198.70 DOOR REPAIRS
Paid Chk# 041118	MINOT BASEBALL	6/13/2017	\$150.00 STATE 11 YEAR OLD TOURN
Paid Chk# 041119	MTI DISTRIBUTING INC	6/13/2017	\$205.16 FLAP
Paid Chk# 041120	ND ASA	6/13/2017	\$544.95 PLAYER FEES
Paid Chk# 041121	NDACO RESOURCES GROUP	6/13/2017	\$2,208.00 SYSTEM ENGINEER
Paid Chk# 041122	NORTHERN TROPHY &	6/13/2017	\$1,918.31 SHIRTS
Paid Chk# 041123	NORTHWEST CONTRACTING	6/13/2017	\$2,325,968.52 CONCRETE, AGGR & DRAINAGE, MET
Paid Chk# 041124	PEPSI BEVERAGES COMPANY	6/13/2017	\$9,317.75 POP
Paid Chk# 041125	PLUNKETTS PEST CONTROL	6/13/2017	\$356.81 PEST CONTROLL
Paid Chk# 041126	PRAXAIR	6/13/2017	\$40.36 OXYGEN
Paid Chk# 041127	PRESTIGE FLAG	6/13/2017	\$315.61 FLAGS
Paid Chk# 041128	PROPET DISTRIBUTORS INC	6/13/2017	\$381.85 BAG DISPENSER
Paid Chk# 041129	RIVARDS TURF AND FORAGE	6/13/2017	\$1,866.39 GRASS SEED
Paid Chk# 041130	RIVERS EDGE PLUMBING	6/13/2017	\$100.00 REFUND SAND VB
Paid Chk# 041131	RONS APPLIANCE AND REPAIR	6/13/2017	\$55.00 CHED FREEZERS
Paid Chk# 041132	NICOLE SCHERR	6/13/2017	\$64.77 MILEAGE
Paid Chk# 041133	SPOT A POT INC	6/13/2017	\$282.85 PORT POTTY
Paid Chk# 041134	STARION INSURANCE	6/13/2017	\$705.00 NEW GOLF CARTS
Paid Chk# 041135	STEINS INC	6/13/2017	\$405.70 SPORTS COMPLEX
Paid Chk# 041136	STRATA CORPORATION	6/13/2017	\$276.75 CONCRETE
Paid Chk# 041137	SUPERIOR TECH PRODUCTS	6/13/2017	\$15,107.00 CALPHLEX

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June 2017

	Name	Check Date	Check Amt	
Paid Chk# 041138	THE PAINTERS INC	6/13/2017	\$0.00	PAINTING
Paid Chk# 041139	US FOOD SERVICES INC	6/13/2017	\$6,981.19	MAC FOOD
Paid Chk# 041140	VERMONT SYSTEMS INC	6/13/2017	\$972.00	USER FEES
Paid Chk# 041141	WAHPETON PARKS &	6/13/2017	\$150.00	STATE 10 YEARS OLD TOURN
Paid Chk# 041142	YAMAHA MOTOR FINANCE CORP	6/13/2017	\$60,139.66	PAYMENT DUE
	Total Checks		\$2,516,002.55	

US Bank \$42,560.97

6/2/17 payroll \$60,329.93

6/16/17 payroll \$97,088.67

6/30/17 payroll \$106,056.56

Future meeting dates:

- 1. June 26, 2017 Starion Sports Complex Tour 12pm (Site)
- 2. July 10, 2017 Board Meeting 4:30pm City Hall

Motion to adjourn the meeting was at approximately 6:00pm. Motion made by Vice President Knoll, seconded by Commissioner Hatzenbuhler. Motion passes.

Cole Higlin
Clerk, Mandan Park District

Jason Arenz
President, Board of Park Commissioner